

Regular Meeting Minutes of the  
NATIONAL JOINT POWERS ALLIANCE®  
Board of Directors  
Thursday, October 26, 2006  
Maple Room

Chair Wolden called the meeting to order at 6:30 p.m. with the following members present: Wayne Wolden, Mike Wilson, Orville Meyer, William Higgs, Carol Pundt, Bill Krivanek, and Paul Anderson. Also present were Gary Nytes, Melissa Larson, and Diana Pihlaja, NJPA staff.

Mr. Krivanek moved, seconded by Mr. Wilson to accept the agenda as amended. Motion carried.

Mr. Higgs moved, seconded by Mr. Meyer to accept the minutes of the Regular Board Meeting held on September 21, 2006. Motion carried.

Ms. Pihlaja gave the financial report of cash, revenues and expenditures. Mr. Wilson moved, seconded by Ms. Pundt to approve the Commercial Time Deposit Signature Card for BankSouth, Greensboro, GA. Motion carried.

Mr. Higgs moved, seconded by Mr. Meyer to approve the Manager of Financial Services entering NJPA into an Online Contract with the Collect Your Bills (CYB) Collection Agency as presented. Motion carried.

Mr. Higgs moved, seconded by Mr. Krivanek to approve a bad debt write-off of \$222,224.25. Mr. Meyer voted ney. Motion carried.

Mr. Anderson moved, seconded by Mr. Krivanek to approve purchasing a new server from Syvantis as proposed. Motion carried.

Mr. Higgs moved, seconded by Ms. Pundt to approve the check register and Treasurer's Report of Cash, Revenues, and Expenditures and to pay all vendor disbursements #58820 to #59070. Carried. Mr. Higgs moved seconded by Mr. Krivanek to approve P-Card check #17, in the amount of \$4534.29. Carried.

Ms. Pundt moved, seconded by Mr. Krivanek to accept the Consent Agenda as follows:

- Approve updated Membership Agreements, adding 516 new members.
- Approve hiring Carol Jackson as Coordinator of Customer Relations.
- Approve hiring Gregg Meierhofer as Coordinator of Bids and Contracts.
- Approve hiring Jeremy Otterstad as Coordinator of Membership & Technology Services.
- Approve hiring Cheryl Husman as Coordinator of Low Incidence/CSPD.
- Approve Health Insurance & Fitness Reimbursement.
- Approve updated 2006-2007 Employee Matrix.
- Approve U.S. Bank One Card Marketing Agreement.
- Approve Annual Renewal of Agreement with Deaton's Mailing Systems, Inc.
- Approve Annual Renewal of Agreement with Sharp Electronics Corporation.
- Approve Annual Renewal of Agreement with Weatherproofing Technologies, Inc.

- Approve Vendor Contract with Shaw Industries.
- Approve Vendor Contract with Interfaceflor, LLC.
- Approve donation to Sacred Heart Area School of miscellaneous odd size paper.
- Approve Executive Director's Calendar.

Motion carried.

Mr. Anderson moved, seconded by Mr. Wilson to reject Canadian Pharmacy Bid and re-bid. Motion carried.

Mr. Anderson, Executive Director's Negotiating Committee Chair, reported that they have reached an agreement with Mr. Nytes and that the contract would be presented at the November 15, 2006 Board meeting.

Mr. Higgs moved, seconded by Ms. Pundt to accept the Regional Low Incidence Project Grant for 2006-2007 totaling \$577,625.74 and the CSPD Project Grant totaling \$104,779.00. Motion carried.

A second reading for the proposed Policy on Sharp Business Processes including a credit application and a payment agreement form was given after which Mr. Meyer moved, seconded by Ms. Pundt to approve. Motion carried.

Mr. Wilson moved, seconded by Ms. Pundt to approve purchasing and installing new carpet for NJPA building as presented. Motion carried.

Report from ASBO attendees was tabled until the November 15, 2006 Board meeting.

The Board reviewed Annual Improvement Goal Reports on Maintain & Expand NJPA RMP and Employee Morale.

Mr. Wilson moved, seconded by Mr. Krivanek to adjourn the meeting at 9:53 p.m. Motion carried.