

Regular Meeting Minutes of the
NATIONAL JOINT POWERS ALLIANCE®
Board of Directors
Thursday, January 21, 2010
Maple Room

Chair Wolden called the meeting to order at 6:17 P.M. with the following members present: Mike Wilson, Barb Schmitt, Randy Pepin, Wayne Wolden, Mike Domin and Lane Waldahl. Also present were Gary Nytes, Diana Pihlaja, Andy Campbell, Heather Erholtz, Jenny Holmes, Laura Dwyer, Mike Wegscheid, Matt Peterson, Machel Marshall, Judy Eggert and Susan Nanik, staff; Steve Razidlo, Ex-Officio; and guests Bill Anderson, Sorenson-Gross and Chris Arntz, Hammers Construction.

Mr. Domin moved, seconded by Mr. Waldahl to accept the agenda as amended. Motion carried.

Ms. Schmitt moved, seconded by Mr. Wolden to accept the minutes of the Regular Board Meeting held on November 17, 2009. Motion carried.

Mr. Hajek joined the meeting at 6:45 p.m.

Mr. Nytes briefly reviewed building options of addition to current location, purchase and renovation of Ernie's Grocery Store and purchase, demolition and construction of the Carter-Ringer Warehouse. Matt Peterson, Bill Anderson and Chris Arntz discussed several options for addition to the current location and related cost. They have used the EZIQC contract to develop the cost and that local contractors would be given the opportunity to propose bids in the selection process. It was the consensus of the Board to not pursue the Ernie's Grocery Store property and Mr. Nytes is to inform the owners. The Board instructed Mr. Nytes to further pursue the Carter-Ringer Warehouse possibility and compare that to addition of current location with more information to support both options.

Mr. Wegscheid gave the in-service and presented information to the Board of needed IT related items which are a part of the Budget Revision #1.

Ms. Pihlaja presented the Financial Report. She reviewed monthly reports. She presented 2009-2010 Budget Revision #1. Mr. Wolden moved, seconded by Mr. Waldahl to accept the 2009-2010 Budget Revision #1. Motion carried.

Ms. Schmitt moved, seconded by Mr. Domin to approve the check register and Treasurer's Report of Cash, Revenues, and Expenditures and to pay all vendor disbursements #71665 to #72005 excluding checks 71669 and 71979. Motion carried. Mr. Wolden moved, seconded by Mr. Pepin to approve checks 71669 and 71979 and approve this expense on a monthly basis through June 2010. Motion carried with Mr. Wolden, Mr. Wilson, Mr. Pepin, Mr. Domin and Mr. Waldahl voting in favor of and Ms. Schmitt opposed. Ms. Schmitt moved, seconded by Mr. Waldahl to approve Wire Transfers #211 to #285. Motion carried.

Ms. Schmitt moved, seconded by Mr. Domin to accept the Consent Agenda as follows:

- Approve updated Membership Agreements, adding 628 new members for a total NJPA membership of 31,097 as of December 31, 2009
 - Authorize Invitations for Bid for
 - a. Brick, Block and Related Construction Materials
 - b. Disaster Recovery, Clean-up and Restoration
 - c. IQCC in the following states:
 - i. Alaska
 - ii. Wyoming
 - iii. Idaho
 - iv. Minnesota
 - v. Georgia
 - vi. Indiana
 - vii. Arkansas
 - viii. Louisiana
 - ix. Nevada
 - x. Utah
 - d. Leasing Services
 - e. Office Furniture
 - f. Legal Services in Governors Development Region 5 (Cass, Crow Wing, Morrison, Todd and Wadena Counties)
 - Approve Bid and Award IFB #121609 to Alliant Insurance Services, Inc.
 - Approve Bid and Award IFB #111309 to CDW Government, Inc.
 - Approve Bid and Award IFB #102109 to W.W. Grainger, Inc.
 - Approve Bid and Award IFB #111809 to Sportime, LLC
 - Approve Bid and Award IFB #120209 to Pasco Brokerage, Inc.
 - Approve Contract Extensions
 - a. IFB #110204 to CDW Government, Inc.
 - b. IFB #121305 to W.W. Grainger, Inc.
 - Approve Renewal of Agreements with
 - a. Clark Equipment Company IFB #100907
 - b. DHL Global Mail IFB #112608
 - c. Lightspeed Technologies IFB #011606
 - d. Krueger International, Inc. IFB #102908
 - e. Høglund Bus and Truck Co. IFB #122908
 - Approve EZIQC Renewals – see Appendix One
 - Approve Executive Director’s Calendar
- Motion carried.

Mr. Hajek gave the Contract Purchasing update.

Mr. Jessop reviewed the January 19, 2010 RMPEC minutes. Mr. Wolden moved, seconded by Ms. Schmitt to approve re-rating the remaining WDC group down to 15% using RSR, accept Pine River Group Home into RMP pool effective February 1, 2010, accept Royaltan ISD into RMP pool effective January 1, 2010, approve HealthPartners Excess Risk Insurance Application 2009, approve HealthPartners Excess Risk Insurance

Application 2010 and approve HealthPartners Business Associate Agreement. Motion carried.

Mr. Nytes reviewed the memo from PemLaw regarding a proposed rebate policy and presented for approval a Rebate Policy and Rebate Application. Ms. Schmitt moved, seconded by Mr. Waldahl to approve the Rebate Policy and Rebate Application. Motion carried.

Mr. Nytes reviewed Membership categories and revised Membership Agreements. Mr. Waldahl moved, seconded by Mr. Domin to approve the revised Membership Agreements for Full-Voting, Participating and Partner Members. Motion carried.

Mr. Wolden moved, seconded by Mr. Domin to approve the renewal of Lease Service Center Professional Agreement. Motion carried.

Ms. Schmitt moved, seconded by Mr. Wolden to approve placing NJPA's PSIP balance into a dedicated account to be used for internal Wellness Program. Motion carried.

Ms. Nanik reported on the Sub-Region II NJPA Board Vacancy. It was the Board's consensus to leave the seat vacant until the next election.

Mr. Nytes reported on Performance Bond which is currently \$25,000.

Ms. Nanik asked for assistance in building the Board Retreat Agenda for February 18th and 19th.

Mr. Waldahl moved, seconded by Mr. Pepin to approve Jenny Holmes as Coordinator of Communications/Contract Management, to approve Lori Duhn as Administrative Assistant starting 12/10/2009, to approve Jilene Fiemeyer as Coordinator of Legal Contract Communications starting 12/28/09, to approve Staffing Agreement with Red Lake for a Vision and Mobility Consultant and to approve adding 26 days to Diane Grundyson's contract for FY 2009-2010. Motion carried.

Mr. Wolden moved, seconded by Mr. Waldahl to approve the Coordinator of Accounting job description and open the position. Motion carried.

Ms. Dwyer gave a brief report on the possibility of an NJPA National Conference. She was the chair of the National Conference committee and the conclusion reached was to implement a Virtual Conference via our website with a launch this fall.

Ms. Holmes distributed and reported on her activity log. She reported the workshop on November 24th for Region 5 Superintendents was well received and attended. She met with Diane Searcy from Central Lakes College regarding support of our Student Recognition Banquet and several donations have been committed to this event so far. She distributed a draft of Community Funding Request Guidelines and Application and will ask for approval at the next Board meeting.

Ms. Nanik distributed the MREA 2010 Legislative Platform brochure.

National Conference opportunities for Board members - AASA, February 2010 and NSBA, April 2010.

Mr. Domin moved, seconded by Mr. Pepin to adjourn the meeting at 9:36 P.M. Motion carried.

Appendix One

Amko Development, Inc.	CA02-B4-111808-ADI
Amko Development, Inc.	CA03-B3-111808-ADI
Bauer & Raether Builders, Inc.	WI01-111908-BRB
Bauer & Raether Builders, Inc.	WI02-111908-BRB
Bauer & Raether Builders, Inc.	WI03-111908-BRB
Enterprise Construction, Inc.	CA01-B4-111808-ECI
F.H. Paschen, S.N. Nielsen & Assoc., LLC	IL01-111908-FHP
F.H. Paschen, S.N. Nielsen & Assoc., LLC	WI03-111908-FHP
Faber Brothers Construction	WA02-111908-FBC
JAM Corporation	CA02-B2-111808-JAM
K.R. Miller Contractors, Inc.	IL01-111908-KRM
Lawdensky Construction Co.	IL01-111908-LAW
Lusk Mechanical Contractors, Inc.	WI03-111908-LUS
Mackone Development, Inc.	CA01-B2-111808-MDI
Morcon Construction, Inc.	MN6&8-041408-MOR
Morcon Construction, Inc.	MN11-041408-MOR
Morcon Construction, Inc.	MN4-061808-MOR
Morcon Construction, Inc.	MN5-061809-MOR
MTM Construction, Inc.	NV01-111908-MTM
MTM Construction, Inc.	CA03-B1-111808-MTM
MTM Construction, Inc.	CA02-B1-111808-MTM
MTM Construction, Inc.	CA01-B1-111808-MTM
New Creation Builders	CA01-B3-111808-NCB
New Creation Builders	CA02-B3-111808-NCB
Saybr Contractors, Inc.	WA02-111908-SAY
SG Construction Services, LLC	IL01-111908-SGC
SG Construction Services, LLC	IL02-111908-SGC
SG Construction Services, LLC	IL03-111908-SGC
SG Construction Services, LLC	VA01-111908-SGC
SG Construction Services, LLC	VA03-111908-SGC
SG Construction Services, LLC	VA02-111908-SGC
SG Construction Services, LLC	WI03-111908-SGC
SG Construction Services, LLC	WI02-111908-SGC
SG Construction Services, LLC	WI01-111908-SGC
St. Louis Design and Construction	IL03-111908-SDC
St. Louis Design and Construction	IL02-111908-SDC
Weatherproofing Technologies, Inc.	VA02-111908-WTI