

Regular Meeting of the Board of Directors

Thursday, May 27, 2010
5:30 p.m. Supper
200 First Street NE, Staples, MN 56479

AGENDA

I. Call to Order by Chairman Wolden

1. Roll Call of Members
Wayne Wolden
Mike Domin
Lane Waldahl
Mike Wilson
Randy Pepin
Barb Schmitt

Determination of Quorum

Welcome Ex-Officio Charleen West, Wadena County Auditor

2. Additions to or Corrections to the Agenda

3. Acceptance of the Agenda Moved _____ 2nd _____

II. Actions on the Minutes of Clerk Waldahl

4. Review and Approval of the Minutes of
Regular Board Meeting, held April 15, 2010 (Enc #1)

Moved _____ 2nd _____

III. Status of District #924 Funds by Treasurer Schmitt & Diana Pihlaja, Mgr of Fin Svcs

5. Financial Report of Cash, Revenues and Expenditures (Enc #2)
 - a. Approve final budget FY2009-2010 (Enc #3)

IV. Consideration of Claims

6. Detailed Check Register. Motion to accept the Treasurer's Report of Cash, Revenues and Expenditures and to pay all vendor disbursements # _____ to # _____ in the amount of _____ as presented or adjusted. (Enc #4 to be reviewed at meeting)

Moved _____ 2nd _____

7. Detailed Wire Transfer Activity. Motion to pay all Wire Transfers #_____ to #_____ in the amount of _____ as presented or adjusted. (Enc #4a to be reviewed at meeting)

Moved _____ 2nd _____

V. Consent Agenda

8. Updated Membership Agreements Members added April 1 – 30, 2010 (Enc #5)
9. Request authorization to bid for
 - a. Express Courier, Overnight, and/or Ground Delivery Services
10. Approve Bid Evaluation Committee's Recommendation to Award RFP #031210 for Office and Classroom Related Supplies and Accessories to Staples Contract and Commercial, Inc.
11. Approve Bid Evaluation Committee's Recommendation to Award RFP #031710 for Public Utility Vehicles and/or Services, Aparatus, Equipment and/or Accessories to
 - a. Allianz Sweeper Company
 - b. Atlantic Machinery, Inc.
 - c. Genie Industries, Inc.
 - d. Gradall Industries, Inc.
 - e. Federal Signal Corp.
12. Approve EZIOC Contracts 041310
 - a. Bliss Construction, Inc. AK01-041310
 - b. Consolidated Enterprise, Inc. AK02-041310
13. Approve Renewal of Agreements with
 - a. Capitol Supply (NAPA) IFB #050208
 - b. Playpower LT Farmington, Inc. IFB #051409
 - c. Schooldude.com IFB #013006
14. Approve EZIOC Renewals as follows:
 - a. Angotti & Reilly CA01-B1-042609
 - b. F. H. Paschen FL05-042909
 - c. Omega Service Maintenance Corp. NJ02G-031809
 - d. Sorenson Gross Construction Services, LLC RI01-042909
15. Other Consent Agenda items.

Moved _____ 2nd _____

VI. Contract Purchasing

16. Update – Mike Hajek
 - a. AASA discussion and Approval of Agreement (Enc #6)

Moved _____ 2nd _____

- b. Sharp Consultant discussion and Approval of Consultant Services Agreement
(End #7)

Moved _____ 2nd _____

VII. Risk Management

- 17. Risk Management – David Jessop
 - a. Alliant Programs

VIII. Old Business

- 18. Approve Revised Employee Confidentiality Agreement (Enc #8)

Moved _____ 2nd _____

- 19. Approve Revised Employee Handbook (Enc #9)

Moved _____ 2nd _____

- 20. Other Old Business

IX. New Business

- 21. Request for Donation – Wadena County Sheriff's Office (Enc #10)

- 22. Other New Business

X. Personnel

- 23. Approve hiring Mr. Kelly McAllister as Contract Manager
starting May 17, 2010

Moved _____ 2nd _____

XI. Reports

- 24. Community Relations/Communications – Ms. Holmes

- 25. Mike Gibson meeting 5/11/10

XII. Adjournment

- 26. Motion to adjourn at ____: ____p.m. Moved _____ 2nd _____