

OVERALL EVALUATION AND CRITERIA

In accordance with accepted standards of competitive sealed bid awards as set forth in the Minnesota Procurement Code, competitive sealed bids/awards will be made to responsible Bidders whose bids are determined in writing to be responsive and also be the most advantageous to NJPA and its NJPA Members. To qualify for the final evaluation, a Bidder must have been deemed responsive as a result of the criteria set for "Bidder Responsiveness." A bid must have been submitted on time and materially satisfy all mandatory requirements identified in this document.

For the Bid Subject OFFICE AND CLASSROOM RELATED SUPPLIES AND ACCESSORIES,

The evaluation criteria for this solicitation, **not** arranged in order of importance:

	Available Points	Points Awarded	
		Independent Stationer	Staples Advantage
Conformance to terms and conditions to include documentation	50	47.25	45.75
Pricing	400	308.25	354.25
Industry and Marketplace Successes	25	15	22.625
Bidder's Ability to Sell and Service Contract Nationally	100	73.75	93.75
Bidder's Marketing Plan	75	56	69
Value Added Attributes	75	56.25	70
Invoicing Payment Terms and Financing Options	25	22.5	20
Warranty Coverage and Information	50	30	40
Selection and Variety of Products and Services Offered	200	156.5	187
Total Points	1000	765.5	902.375
Bonus Points Awarded for:			
Bidder's "Green" characteristics	50	25	43.75
Overall Evaluation Points	1050	790.5	946.125

Reviewed by:

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Carl Hall, Associate Category Manager

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Keith Hanson, CPA, Assistant to the Manager of Financial Services

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Jilene Fiemeyer, Coordinator of Legal Contract Communications

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Gregg Muerhofer, Manager of Bids and Contracts

Ginger Line

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