

Regular Meeting of the  
NATIONAL JOINT POWERS ALLIANCE®  
Board of Directors  
Tuesday, June 16, 2015  
Executive Conference Room  
202 12<sup>th</sup> St. NE, Staples, MN 56479

Chair Wilson called the Regular Board meeting to order at 5:40p.m. with the following members present: Mike Wilson, Mary Freeman, Scott Veronen, Barb Neprud, Colleen Seelen, and Sara Nagel. Also present were Chad Coquette, Susan Nanik, Paul Drange, Mike Hajek, Misty Myers, Jeremy Schwartz, Michael Brandt, Anna Gruber, Trevor Loftis, and Deb Cervantez, NJPA staff.

Ms. Neprud moved, seconded by Mr. Veronen to accept the agenda as amended. Motion carried.

Ms. Freeman moved, seconded by Ms. Seelen to accept the minutes of the Regular Board Meeting held on May 19, 2015. Motion carried.

Mr. Brandt presented the monthly Financial Reports.

Ms. Nagel moved, seconded by Ms. Seelen to approve the final FY 14-15 budget. Motion carried.

Ms. Neprud moved, seconded by Ms. Seelen to approve the FY 15-16 budget. Motion carried.

Mr. Veronen moved, seconded by Ms. Neprud to approve the check register and Treasurer's Report of Cash, Revenues, and Expenditures and to pay all vendor disbursements #85025 to #85247. Motion carried.

Ms. Nagel moved, seconded by Ms. Seelen to approve all Wire Transfers #337 to #365. Motion carried.

Ms. Neprud moved, seconded by Mr. Veronen to accept the Consent Agenda as follows:

- Updated Membership Agreements Members added May 1-31, 2015
- Approve Bid Evaluation Committee's Recommendation to Award RFP #041315 for Medical Claims and Administrative Services and Provider Network Access to: BOMAG Americas, Inc.
  - CCStpa-EPNI (Awarded in MN, IA, WI, ND, SD)
  - Hawaii Mainland Administrators, LLC (HMA) (Awarded in MN, IA, WI, ND, SD)
- Approve Bid Evaluation Committee's Recommendation to Award RFP #040215 for Storage Products or Systems with Related Accessories to: Woods Equipment Company
  - DeBourgh Manufacturing
  - Kardex Remstar, LLC
  - PureGreen Equipment Services, LLC
- Approve Bid Evaluation Committee's Recommendation to Award RFP #061615 for ezIQC State of Colorado to:
  - Happel & Associates, Inc. CO01A-061615
  - K-Con, Inc. CO01B-061615
- Approve Renewal of Agreements with:
  - See appendix A
- Approve ezIQC Renewal of Agreements with:
  - See appendix B

Motion carried.

Mr. Loftis gave an in-service on what his position as the Account Clerk IV entails.

Mr. Drange gave an update of Regional Programs.

Ms. Gruber gave an update on the Innovation Funding for Cities and Counties.

Ms. Neprud moved, seconded by Ms. Seelen to approve an additional \$30,000 in funding for the projects proposed by the Cities and Counties Innovation Funding process. Motion carried.

Mr. Schwartz gave an update on sales and e-marketplace.

Mr. Hajek gave an update on the outcomes of the Annual H2O conference.

Dr. Coauette reviewed the Minnesota Department of Education Review and Comment Statement that was returned to NJPA giving the approval to move forward with the building expansion.

Ms. Seelen moved, seconded by Ms. Neprud to accept the resignation of Kellie Erickson, Contract Management Specialist, effective June 5, 2015, and to reopen that position. Motion carried.

Ms. Nagel moved, seconded by Ms. Neprud to accept the resignation of Barbara Lindell, PBIS Coordinator, effective June 30, 2015. Motion carried.

Mr. Veronen moved, seconded by Ms. Seelen to approve hiring Melissa Ludovissie as a Part Time Receptionist, effective June 8, 2015. Motion carried.

Ms. Seelen moved, seconded by Ms. Nagel to approve hiring Rachel Logan as an Education Consultant/Literacy, effective July 1, 2015. Motion carried.

Ms. Neprud moved, seconded by Ms. Seelen to approve the Master Agreements for the Crow Wing County Collaborative Service Workers and the Crow Wing County Collaborative Service Worker Manager. Motion carried.

Ms. Nagel moved, seconded by Ms. Seelen to approve the Employee Matrix & associated Individual Annual Employment Contracts. Motion carried.

Ms. Nagel moved, seconded by Mr. Veronen to approve the leave of absence for Scott Wermter, effective June 29, 2015. Motion carried.

Ms. Nanik gave the staffing update.

Dr. Coauette reported on the Metrics team, Board Member follow-up, the National Coalition of Public Procurement, and the insurance data pull and preparations for next year's RFP.

Ms. Nagel moved, seconded by Ms. Seelen to adjourn the meeting at 7:37 p.m. Motion carried.

**Appendix A**  
**CONTRACT RENEWALS**

Petersen Industries, Inc.	070313-P11
Alamo Group, Inc.	070313-AGI
Diamond Mowers, Inc.	070313-DMM

**Appendix B**  
**ezIQ Renwals**

ASIL Services	VA-060811-ASI
SG Construction Services, LLC	VA-060811-SGC
Centennial Contractors Enterprises, Inc.	VA-060811-CCE
DeSabatino Construction	DE01-030111-DCC
Saybr Contractors, Inc.	WA01-060612-SAY
M&J Construction	RI01-052113-MJC
M&J Construction	RI02-052113-MJC
OAC Action Construction Corp.	FL-MDCNG01-052014-OAC
OAC Action Construction Corp.	FL-MDCSG01-052014-OAC