

Regular Meeting & Retreat Minutes of the  
NATIONAL JOINT POWERS ALLIANCE®  
Board of Directors  
Tuesday, March 18, 2014  
Executive Conference Room

Chair Wolden called the Regular Board meeting to order at 5:53 p.m. with the following members present: Brian Lehman, Mike Wilson, Wayne Wolden, Mary Freeman, Scott Veronen, and Barb Neprud. Also present were Mary Klamm, Ex-Officio; Chad Coauette, Susan Nanik, Paul Drange, Diana Pihlaja, David Jessop, Paul Anderson, Misty Myers, and Deb Cervantez, NJPA staff.

Ms. Neprud moved, seconded by Mr. Veronen to accept the agenda as amended. Motion carried.

Mr. Lehman moved, seconded by Mr. Wilson to accept the minutes of the Regular Board Meeting held on February 18, 2014. Motion carried.

Ms. Pihlaja presented the monthly Financial Reports.

Ms. Neprud moved, seconded by Mr. Veronen to accept the Resolution of Signed Authority. Motion carried.

Mr. Wilson moved, seconded by Mr. Lehman to approve the check register and Treasurer's Report of Cash, Revenues, and Expenditures and to pay all vendor disbursements #80940 to #81170. Motion carried.

Mr. Lehman moved, seconded by Ms. Neprud to approve all Wire Transfers #243 to #259. Motion carried.

Mr. Lehman moved, seconded by Mr. Wilson to accept the Consent Agenda as follows:

- Updated Membership Agreements Members added February 1-28, 2014
- Approve Authorization to Re-Bid:
  - Facilities, Maintenance, Repair and Operating Related Supplies
  - Ag Tractors and Implements with Related Equipment and Accessories
- Approve Bid Evaluation Committee's Recommendation that no responders be awarded RFP #013014 for Medication Therapy Management (MTM) Services and/or other Health Related Screenings
- Approve Bid Evaluation Committee's Recommendation to Award RFP #022014 for Sewer Vacuum, Hydro-Excavation, and/or Street Sweeper Equipment with Related Accessories and Supplies to:
  - Atlantic Machinery, Inc. 022014
  - EnviroSight, LLC 022014
  - Federal Signal Corporation 022014
  - Gradall Industries, Inc. 022014
  - Hi-Vac Corporation 022014
  - RapidView, LLC 022014
  - Sewer Equipment Co. of America 022014
  - Super-Products, LLC 022014
- Approve Bid Evaluation Committee's Recommendation to Award RFP #031814 for Power ezIQC in Kansas to:
  - The Wilson Group KS01E-031814

- Kellogg Brown Root KS02E-031814
- The Wilson Group KS01W-031814
- Approve Bid Evaluation Committee's Recommendation to Award RFP #031814 for ezIQC in Sand Diego and Riverside Counties, California to:
  - ABC Construction Co., Inc. CA-SD01-031814
  - Grondin Construction, Inc. CA-SD02-031814
  - Tiller Constructors CA-RS01-031814
- Approve Bid Evaluation Committee's Recommendation to Award RFP #031114 for ezIQC in West Central Florida Housing to:
  - Johnson-Laux Construction, LLC FL-WCH01-031114
  - GFH Enterprises, Inc. FL-WCH02-031114
  - Bayshore Contracting Corporation FL-WCH03-031114
- Approve Renewal of Agreements with
  - See Appendix A
- Approve ezIQC Renewal of Agreements with
  - See Appendix B

Motion carried.

Mr. Jessop gave the Risk Management update and reviewed minutes of the March 12, 2014 RMPEC meeting.

Ms. Neprud moved, seconded by Mr. Veronen to:

- Approve refunding the PSIP account balances of Bertha Hewitt ISD, Mid-State Education District, Pequot Lakes ISD, Pillager ISD and Northland Community Schools
- Approve the July 1, 2014 health insurance renewal at an overall 0.13% increase in rates
- Approve moving the cost of the dental subsidy out of the operating budget and into the RSR beginning with the FY 2014-2015 budget year
- Approve the July 1, 2014 dental renewal with \$4.50 per contract per month subsidy
- Appoint Andrew Nelson as the School Labor Representative on the NJPA Risk Management Executive Committee

Motion carried.

Mr. Anderson gave an update on the Contract Purchasing department and discussed National Procurement Month.

Mr. Drange gave an update on Regional Services and discussed the Worlds Best Workforce, Education Solutions Summer Programming catalog, and the Teacher Recognition Banquet in May. He also updated on Anna Gruber's first few weeks working with the cities and counties to identify their needs.

Ms. Neprud moved, seconded by Mr. Wilson to approve the NJPA 2014-2015 Staffing & Program Recommendations and Rationale. Motion carried.

The board reviewed and discussed the Board Member Employment Application Procedure. Recommendations were made for edits and the procedure will be approved at a later meeting.

Dr. Coauette informed the board that the MPPA Termination Agreement has been signed by both parties.

Dr. Coauette reviewed the board retreat draft schedule for April 10, 2014.

Dr. Coauette presented the Strategic Planning Framework with Values information added.

Mr. Veronen moved, seconded by Ms. Neprud to approve the Resolution Extending Board Member Terms. Motion carried.

Mr. Lehman moved, seconded by Mr. Wilson to approve the Resolution to Adopt a Records Retention Schedule. Motion carried.

Mr. Lehman moved, seconded by Ms. Neprud to approve the Marketing Specialist position description and open position. Motion carried.

Mr. Lehman moved, seconded by Mr. Wilson to accept the resignation of Molly Burke, Collaborative Service Worker, effective March 28, 2014 and open position. Motion carried.

Ms. Nanik gave an update on current staffing efforts.

Dr. Coauette reported on MSBA, ORB interior design and space utilization, and an upcoming meeting with the Initiative Foundation and Region 5 Development Commission.

Board members all reported on the high points in their area's within the last month.

Mr. Lehman moved, seconded by Ms. Freeman to adjourn the meeting at 8:12 p.m. Motion carried.